

**WALLA WALLA COUNTY RURAL LIBRARY DISTRICT
BOARD OF TRUSTEES – MINUTES**

February 16, 2010

Chair Patsy Adams called the meeting to order at the Library District Service Center in Walla Walla at 5:03 P.M. Other trustees present were Stephen Ames, Andrea Berglin, and Carol Peterson. Also in attendance were Executive Director Punkey Adams and Deputy Director Matthew Berube.

AGENDA: Steve moved, and Carol seconded, that the agenda be approved as written. Motion carried.

MINUTES: Carol moved, and Steve seconded, to approve the January 11 meeting minutes as written. Motion carried.

FINANCE REPORTS:

1. Treasurer's report: The January report was reviewed.
2. Investment report: The report was reviewed.
3. Budget status: The Expenditure Status report from the County Auditor's office was reviewed. Punkey noted that all three WALNET member libraries have agreed to a one-time deduction of annual membership dues (for 2010) from the WALNET reserve fund. The RLD has already issued a check, but it will be cancelled at a later date.

APPROVAL OF BILLS: Steve moved, and Andrea seconded, to approve Vouchers 46 through 86 for payment. Motion carried. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, February 16, 2010, the Board by majority vote, does approve for payment those vouchers included in the above list and further described as follows: vouchers numbered 46 through 86 in the amount of \$41,019.86.

REPORTS:

Burbank Library: In a verbal report, Branch Manager Matthew Berube discussed the 2nd annual tour of the library by Columbia-Burbank kindergarten classes, a new 6-week chess program for children ages 5 to 12, and the ongoing HVAC problems at Burbank, which may finally (hopefully) be resolved.

Prescott Library: Branch Manager Josh Westbrook reported on upcoming programs (including the Prescott Library's 7 year anniversary and open house) and the impact of the death of 20-year-old Klayton Robinson, a regular library patron, on the Prescott community.

Punkey reported that staff and community members are attempting to revive the Prescott Friends Group, and that Josh has recently changed the internet use policy at Prescott to address some behavior issues.

Touchet Library: Branch Manager Carlotta Richardson reported on some recent programs at Touchet (including “Share Your Travels”, a Will James Society event, and use of the Nintendo Wii). Steve noted that the Friends Valentine’s Day fundraiser drew about 30 people and raised approximately \$500.

Vista Hermosa Library: Branch Manager Ana Romero reported on the increase in use of the library by ESL students, and her promotion of our Mango language-learning database to these patrons. She also noted the progress she’s made in offering effective storytime/singalong programs to Vista’s pre-preschoolers.

Statistics: A written report prepared by Deputy Director Matthew Berube was reviewed. This month’s report includes population estimates, based largely on Fire District population figures, for each library’s service area.

Technology: Josh Westbrook reported on his current (post-migration) work with our Koha ILS and previewed our upcoming move to Google Apps for email and other modes of (mostly internal) communication.

Early Learning Public Library Partners 2009 Progress Report: Punkey included this report for the Board’s review. She noted that the partnership doesn’t yield any practical advantages locally for us right now, but she thinks it’s important for us to support this initiative because it has forged new partners for libraries at the state level. For instance, libraries are now represented in the statewide Early Learning Coalition and are recognized as a partner by the Office of Superintendent of Public Instruction (OSPI).

UNFINISHED BUSINESS:

Interlocal Agreement with the City of Walla Walla: Steve moved, and Carol seconded, that the agreement be approved. Motion carried.

NEW BUSINESS:

County Investment Policy: County Commissioners recently revised the policy. A copy was provided to trustees for review. The Executive Director noted several updates to the policy, including the inclusion of an updated list of suitable investments, and additional internal controls and procedures.

2010 Activities, Staffing, and Strategic Planning: Punkey reported that she had spoken with a member of the Friends of the Farm Labor Homes (FLH) about partnering with the RLD on a library located at their site. She expressed interest in this possibility, and also noted that the Board should plan to meet there after the new FLH director has been hired. Punkey also reviewed some possible locations for a suburban Walla Walla branch, and noted that buildings in both Touchet and Prescott (the Grange Hall and the Presbyterian Church, respectively) are for sale or may be for sale soon. Steve suggested that the RLD inquire into both buildings and gather additional information. Punkey also asked the Board for input regarding the RLD's priorities as we develop a new strategic plan.

NEXT MEETING: The next meeting will be held on Monday, March 15, 2010, at 5 P.M., at the Library District Service Center in Walla Walla.

ADJOURN: The meeting was adjourned at 6:30 P.M.

Patsy Adams

Jean H. Adams

Patsy Adams, Chair

Jean H. Adams, Executive Director