

**WALLA WALLA COUNTY RURAL LIBRARY DISTRICT
BOARD OF TRUSTEES – MINUTES
March 15, 2010**

At 3:45 P.M., a tour of possible locations for a new library in suburban Walla Walla began. At 5:15 P.M., the group returned to the Library District Service Center and Chair Patsy Adams CALLED THE MEETING TO ORDER at 5:21 P.M. Other trustees present were Stephen Ames, Andrea Berglin, and Sandra Bradley. Also in attendance were Executive Director Punkey Adams, Deputy Director Matthew Berube, Walla Walla Public Library Director Marty Van Pelt, Walla Walla Mayor Barbara Clark and two members of the public.

AGENDA: Steve moved, and Sandra seconded, that the agenda be approved as written. Motion carried.

MINUTES: Steve moved, and Sandra seconded, to approve the February 16 meeting minutes as written. Motion carried.

FINANCE REPORTS:

1. Treasurer's report: The February report was reviewed. Punkey noted that the District had received more leasehold excise tax revenue, which happens periodically but on no particular schedule.
2. Investment report: The report was reviewed.
3. Budget status: The Expenditure Status report from the County Auditor's office was reviewed. Punkey noted that the amount in the "Communications—WALNET" line item will not be expended this year due to the WALNET consortium's decision to deduct 2010 dues from its reserve fund.

APPROVAL OF BILLS: Sandra moved, and Steve seconded, to approve Vouchers 89 through 128 for payment. Motion carried. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, March 15, 2010, the Board by majority vote, does approve for payment those vouchers included in the above list and further described as follows: vouchers numbered 89 through 128 in the amount of \$43,097.27.

REPORTS:

Burbank Library: In a verbal report, Branch Manager Matthew Berube reported on the RLD's forthcoming subscriptions to two downloadable audiobook products (NetLibrary

and Overdrive), Burbank's calendar of events and how it's distributed, and recent programs including a chess course for children, spring break programming, and the upcoming Día de los Niños celebration. He also noted some recent HVAC repairs at Burbank. Andrea asked about the library's small trial collection of Playaways (circulating MP3 players hard-loaded with a single audiobook) and the pros and cons of the format were discussed. The library will likely not be developing this collection, particularly given the recent decision to provide downloadable audiobooks.

Prescott Library: Branch Manager Josh Westbrook reported on the Prescott Library's 7th anniversary celebration and a new limit (one session per day) for internet use. Patsy noted the recent book group book (*The Guernsey Literary and Potato Peel Society*) and Punkey noted that she'd applied for a grant to open Prescott one additional day per week during the summer months. It seems likely that the community will have neither summer school nor access to the Prescott pool this summer.

Touchet Library: Branch Manager Carlotta Richardson reported on the library's support of a new birding group and her participation in Literacy Night at the school. Sandra noted that the Touchet Friends' "Love in the Afternoon" fundraiser raised over \$600, and that she had discussed her recent trip through the Panama Canal at a "Share Your Travels" program at the library.

Vista Hermosa Library: Branch Manager Ana Romero reported on her recent success in bonding with a young autistic boy who has visited the library for several years. Punkey noted that Vista Hermosa is well-used by many segments of the community (migrants, a group of users from Walla Walla, etc.).

Technology: Josh Westbrook reported that WALNET's migration to Koha is complete, and he also noted his plans to migrate the District to Google Apps for email, calendars, and more, in early- to mid-March.

Statistics: A written report prepared by Deputy Director Matthew Berube was reviewed.

UNFINISHED BUSINESS:

Strategic Plan Discussion: Matt reviewed the process that the RLD is using to create its new strategic plan. He emphasized that the Public Library Association's (PLA) planning model, which the RLD is using as a basic outline, is based on prioritizing relatively few areas of service and focusing on those areas. Matt noted that the managers were reviewing a set of PLA "Service Responses" and choosing from amongst that list. He noted that he would get copies of this list to the Board for their review and input.

NEW BUSINESS:

Walla Walla County 2010 Assessment Guide Information: Punkey reported that the RLD's expected tax revenue (based on the assessed valuation of its service area) is now \$62,120 less than the then-expected amount that was budgeted for 2010. She further noted that the RLD isn't likely to collect even that amount, due to the likelihood of uncollected taxes. She provided a breakdown of tax revenues based on a combination of school and fire district valuations and noted that the breakdown didn't exactly match the original calculations due to imperfect boundaries for these various entities.

EXECUTIVE SESSION: The Chair announced that the Board would go into Executive Session at 6:15 P.M. for a real estate discussion pursuant to RCW 42.30/110(b), and would return to regular session at 7:15 P.M.

REGULAR SESSION: The Board returned from Executive Session at 7:15 P.M. The Chair announced that no actions had been taken during Executive Session.

EXECUTIVE SESSION: The Chair announced that the Board would go into Executive Session for the purpose of personnel performance review pursuant to RCW 42.30/110(g) – Personnel Evaluation, and would return to regular session at 8:00 P.M.

REGULAR SESSION: The Board returned from Executive Session at 7:55 P.M. The Chair announced that no actions had been taken during Executive Session.

NEXT MEETING: The next meeting will be held on Monday, April 12, 2010, at 5 P.M., at the Touchet Library.

ADJOURN: The meeting was adjourned at 8:00 P.M.

Sandra Bradley

Sandra Bradley, Vice Chair

Jean H. Adams

Jean H. Adams, Executive Director